

Parwich Primary School



PTA Meeting - Minutes

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| Date: Monday 10 th November 2025 | Time: 2.30pm |
| Meeting Place: Parwich Primary School | Minutes by: R Webber |
| 1, Present: F Tomblin, J Warner, L Maddocks, L Webber R Webber, S Hunt | 2, Apologies: |

3. AGM:

LM agreed to stay on as Chair.

LW and RW will jointly undertake the Treasurer role.

SH to take on the role of Secretary from the next meeting.

4. Finance, PTA Account balance: -

Current Balance - as at 10th November £1181.35 in cash and £623.37 in the bank.

5. Income: -

- £219.82 from the Christmas tombola
- £506 from the Spring raffle
- £35 from Break the Ruies Day
- £91.79 from the Asda Cash Pot
- £164.30 from the Wakes tombola

6. Expenditure

- £37.29 for Christmas party food
- £81 for ice creams at the pantomime
- Parentkind - £115 annual subscription
- £150 contribution to Open Centre trip
- £58.91 for the leavers trip

7, Next fundraising events

- Christmas tombola at the Parwich Christmas Fayre on 30th November. Non-uniform day on 20th November in exchange for donation of a prize. There will also be a nearly new teddy/toy/book sale alongside. If proceeds from the nearly new sale are good, the PTA will look to share the funds with the School Council.
- Refreshments at the Christmas play – PTA to provide refreshments, and approach parents for donations of cake/help on the day.
- There will be no Spring Raffle this year (suggested that this is every other year). Instead, the PTA will consider another fundraising event in Spring – perhaps an Easter-themed quiz, which the whole community could get involved with.

8. Upcoming expenditure

- Christmas party food – school will source the food and the PTA will reimburse them
- Crackers for the party – RW to source 34 crackers.
- Party gifts – PTA to source suitable gifts for 25 pupils.
- FT noted that this year we will have 5 leavers, meaning that the cost of this trip will be significantly higher.

9. Any other business

- a) Time and date of meetings – there was a suggestion from a parent that the PTA meetings be moved to an evening, to enable other parents to attend. FT and JW advised that their only mutually available evening is Friday, which the rest of the current committee would be unable to attend. LM to communicate this to parents and continue to invite parents to send through any fundraising ideas prior to the meetings, and ask for assistance at the major fundraising events which fall at the weekend.
- b) Banking – LW advised that we are now being charged £4.25 per month in banking fees. This is unavoidable as we are not a registered charity.

Date of Next Meeting – 9th February 2026 at 2.30pm.
Meeting closed at 3.10pm